

# Administrative Invoice Fee Descriptions

This document details the fee types you may find on your WEX Administrative Fee Invoice, showing how they align with the fee descriptions you are familiar with from Chard Snyder and UnifyHR.

Chard Snyder / UnifyHR Fee Type	WEX Invoice Fee Type
Carrier Remittance - Monthly	Carrier Remittance - Monthly
Employee (Eligible)	COBRA - Monthly Benefits Eligible  If you have a significant change to your benefits eligible employee count, please let us know by sending an email to <a href="mailto:COBRAemployerservices@wexhealth.com">COBRAemployerservices@wexhealth.com</a> or submitting a case through LEAP.
Employee (Covered)	COBRA - Monthly  See <a href="#">How to update your COBRA Active Covered Employee Count</a> for more information.
Employee	COBRA - Monthly PEPM (Per Employee Per Month)  If you have a significant change to your employee count, please let us know by sending an email to <a href="mailto:COBRAemployerservices@wexhealth.com">COBRAemployerservices@wexhealth.com</a> or submitting a case through LEAP.
COBRA Participant	COBRA Participant
Billing Participant	COBRA SPM - Monthly
Retiree Participant	COBRA SPM - Monthly
Open Enrollment Services (Standard)	MISC Admin Fee  The description of the miscellaneous fee will be added to the Administrative Fee Invoice outlining what the fee was for.
Open Enrollment Services (Custom)	MISC Admin Fee  The description of the miscellaneous fee will be added to the Administrative Fee Invoice outlining what the fee was for.

COBRA General Rights Notice	Initial Notice - Per Item
Qualifying Event	COBRA - Per Item
Hour	<p>MISC Admin Fee</p> <p>The description of the miscellaneous fee will be added to the Administrative Fee Invoice outlining what the fee was for.</p>
COBRA General Rights Notice (Retro)	<p>MISC Admin Fee</p> <p>The description of the miscellaneous fee will be added to the Administrative Fee Invoice outlining what the fee was for.</p>